System Setup for Patron Privacy

How to protect the library and its patrons

Who your presenters are....

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Outline

The who/what/why of ILS privacy **ILS** Configuration Details **HTTPS** ILS Log files Protecting data in motion **PINs**

Innovative ILS privacy/security wishlist

The great debate



More information = better troubleshooting

More information = bigger security risk



Finding the balance



ORC 1347 The Guidestone for Legal requirements



General Data Protection Regulation - EU Regulation

The General Data Protection Regulation (GDPR) (EU) 2016/679 is a regulation in EU law on data protection and privacy for all individuals within the European Union.

Certainly important to those libraries that service EU citizens

Much like PCI, the principals are generally sound and worth considering even if you fall outside the GDPR scope

Because III is a global company, they're working on help EU customer's achieve GDPR compliance

You probably have more CPI data than you think

ORC 1347.01 (E):

"Personal information" means any information that describes anything about a person, or that indicates actions done by or to a person, or that indicates that a person possesses certain personal characteristics, and that contains, and can be retrieved from a system by, a name, identifying number, symbol, or other identifier assigned to a person.

CPI that your ILS might have

Address/Phone/eMail/DL/PIN

Current/former CKOs

Notification History

Payment History

Protecting CPI from Whom? Family

Friends

Staff

Volunteers

Acquaintances

Protecting CPI from What? Data breaches

Social engineering attacks

Government (with warrant)

Government (without)

Minimize CPI You Have

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0

Limit Data Retention



Delete old patron records.

Forgive and check in long-billed items.

Delete other old data.



Limit Data Retention

Last patron

Payment history

Notification history



Don't Forget

Printouts

Exported data

Emailed data

Reading History



Visible to staff with SQL access (in Sierra and Polaris)

Required for Outreach services in Polaris

Shadow profiles (Facebook)

Collects information about individuals who don't use Facebook

How the "like" button works

The button allows website users who click on it to share instantly the pages and content from the website on their Facebook profiles. This technology is a rapidly-growing marketing tool.

What most people are not aware of is that this button also uses cookies that automatically send personal information, such as the user's IP address and browser string, from the website user's computer to Facebook when the website is accessed. This transmission of information occurs even if the button is not clicked or the user is not a registered Facebook user.

If the "Like" button on your PAC has low engagement, consider turning it off

Sierra / Millennium Transaction Data

Circ Transaction Log

Useful for software troubleshooting Default: Two weeks

III can change retention period.

You can view it with SQL (Sierra).

Polaris Transaction Data

Item Transaction History

Item	Record 33 - Circ	ulation History	- Polaris					_ 🗆 🗙		
File E	dit View Linl	ks Tools He	łp							
\square	2	⊜ • X	🛛 🗾 🛄 🛛	3 🖳 🔼 🍢	1	e <mark>i</mark> ?				
p	Barcode:	\$18680102580	47 Record	status: Final		Content]Non-circulating	Display in PAC		
S	Title:	Great games! :	old & new, indoor/outdoor, trav	el, board, ball & word		Find Bi	b control number:	882853		
S	Author:	Taggar, Sam.			Parent item:	Ite	em control number:	33		
Record	Call number:	J 793 Tag 01			Price: [\$12.95 Is:	sue control no.:			
ш	Owner:	Fairfield Coun	ty Baltimore Branch (br)	~	Shelf location:	(None)		~	Optional	
Item	Assigned:	Fairfield Coun	ty Baltimore Branch (FCDLBA)	~	Temporary locatio	on:		1	PatronID	
æ	Collection:	Juvenile Nonfi	iction (JNF)	~	✓ Circulation status: Out			✓ 3/26/2017 2:08:27 M		
3	Home bran	ch: Fairfield	County Baltimore Branch (FCDLE	(A)	~		not l	loat	(not	
	History								shown)	
2	Date		Assigned Branch	Status	Action		Location	User/WKS		
	9/9/2017 1:4	46:27 PM	Fairfield County Baltimor	Out	Renewal		Wagnalls M.	emcclay/W		
	8/16/2017 6	:41:43 PM	Fairfield County Baltimor	Out	Renewal		Wagnalls M.	astadvec/		
12	7/18/2017 1	:50:17 PM	Fairfield County Baltimor	Out	Renewal - Mo	bile PAC	Wagnalls M.	OPAC Def		
	6/20/2017 1	2:12:44 AM	Fairfield County Baltimor	Out	Renewal - Mo	bile PAC	Wagnalls M.	OPAC Def		
	5/30/2017 2	:18:14 PM	Fairfield County Baltimor	Out	Renewal - Mo	bile PAC	Wagnalls M.	OPAC Def		
	5/2/2017 10	:39:12 AM	Fairfield County Baltimor	Out	Renewal - Mo	bile PAC	Wagnalls M.	OPAC Def		
	4/4/2017 6:0	07:55 PM	Fairfield County Baltimor	Out	Renewal - Se	lf Check	Wagnalls M.	PolarisExe		
	3/26/2017 2	:08:22 AM	Fairfield County Baltimor	In-Transit -> Out	Checked out		CLC Electro	khock/Sys		
	3/26/2017 2	:04:56 AM	Fairfield County Baltimor	In -> In-Transit	To Fairfield C	ounty Baltimore Branch	(FCDLBA) CLC Electro	khock/Sys		

Turning off Patron ID Display

H

Administration Explorer - System -	Central Library Consortium - Pol	aris				_ 🗆 ×	
ile Edit Help						a	
D • 🚅 • 日 🗙 🛛	8° 19						
Administration Explorer - System	Parameters						
Administration Explorer - System ∃ ² Agents System: CLC	SelfCheck Unit	Request	Credit Card F	ayment		NCIP	
Parameters	Acquisitions / Serials	Patron Services	Cataloging	PAC	No	tification	
Profiles Permissions				+	+ (° 🕈	
🔒 Security	Parameter		Val	ue			
	P Auto-suggest feature enabled						
	P Bibliographic record delete: Allow if there are holds No						
Server	🛛 P Bibliographic record do	not overlay feature en	abled No				
🦆 Library	P Bibliographic record replace: Maximum allowed in one o 50						
Branch	P Item record delete: Allow if there are holds						
🍋 Collection 😻 Workstation	📔 🔃 Item record history disp	olay assigned branch	Ye				
🚰 Staff Member	📥 Item record history disp	lay patron ID	No				
- Patron	🛛 📭 Item record history time	e threshold	365	day(s)			

Even when hidden; still in the database

select top 100 * from polaris.polaris.ItemRecordHistory

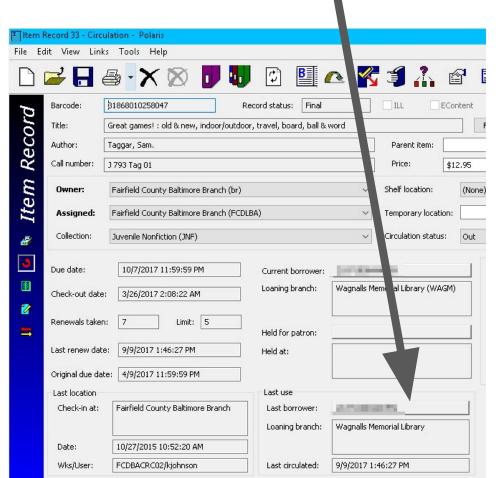
100 % -

	ItemRecordHistoryID	ItemRecordID	TransactionDate	ActionTakenID	OldItemStatusID	NewItemStatusID	AssignedBranchID	InTransitRecvdBranchID	PatronID
1	299756547	17	2017-02-07 08:24:38.153	37	1	1	7	7	NULL
2	303130310	21	2017-02-23 12:08:24.680	8	1	1	20	20	NULL
3	341443930	26	2017-08-25 15:08:37.207	8	1	1	24	NULL	NULL
4	309696410	26	2017-03-27 17:06:53.383	22	4	1	24	NULL	NULL
5	309696385	26	2017-03-27 17:06:42.800	66	4	4	24	NULL	12.7.2
6	309696384	26	2017-03-27 17:06:42.783	22	1	4	24	NULL	1000
7	309696239	26	2017-03-27 17:05:46.040	22	4	1	24	NULL	-
8	309696192	26	2017-03-27 17:05:30.707	66	4	4	24	NULL	
9	309696191	26	2017-03-27 17:05:30.707	22	1	4	24	NULL	-
10	309346800	26	2017-03-26 00:25:45.840	11	2	1	24	NULL	1000
11	309346799	26	2017-03-26 00:25:24.653	13	4	2	24	NULL	0.00
12	309346798	26	2017-03-26 00:24:58.910	66	4	4	24	NULL	
13	309346797	26	2017-03-26 00:24:58.787	22	1	4	24	NULL	
14	309346796	26	2017-03-26 00:22:04.433	9	1	1	24	NULL	
15	293271472	26	2017-01-05 14:08:27.470	11	2	1	24	NULL	Sec. 10
16	293129273	26	2017-01-05 06:48:32.130	50	2	2	24	NULL	1000
17	285446999	26	2016-11-28 06:08:01.573	93	2	2	24	NULL	1000
18	280105137	26	2016-10-31 06:07:22.160	93	2	2	24	NULL	Sec. 1
19	274570926	26	2016-10-03 06:07:25.990	93	2	2	24	NULL	line in
20	288341384	28	2016-12-08 14:56:19.873	8	1	1	9	9	NULL

Limiting item history retention

P Administration Explorer - System -	Central Library Consortium - Pol	aris				_		
File Edit Help								
D • 🚅 • 日 🗙	r []							
P Administration Explorer - System	Parameters							
Administration Explorer - System	SelfCheck Unit	Request	Ch dit Card	ard Payment		NCIP		
	Acquisitions / Serials			PAC	Notificatio		ation	
				+	+	C	P	
	Parameter		4	Yalue				
⊕ ∰ Policy Tables ⊕ ∰ Database Tables	P Auto-suggest feature enabled							
⊡ ∰ Database Tables ⊕ ∰ Notification Tables	P Bibliographic record delete: Allow if there are holds No							
	P Bibliographic record do not overlay feature enabled No							
🗄 🖞 Library	🛛 🔡 Bibliographic record re	olace: Maximum allow	ed in one o 5	one o 50				
🗄 🍙 Branch	📭 Item record delete: Allow if there are holds No							
	P Item record history display assigned branch Yes							
Staff Member	altem record history display patron ID No							
	P Item record history tim	e threshold	3	65 day(s)				
	🔒 MARC Re-index during	next server upgrade	N	lo				
	🛛 📔 Mark embedded holdir	gs tag as processed	Y	es				
	P Normalize ambiguous l	.CCNs as if they are in	the old for Y	es				

Last use patron display



Last use patron display on/off toggle

Parameters					
SelfCheck Unit	Request	Credit Ca	ard Payment	NCIP	
Acquisitions / Serials	Patron Services	Cataloging	PAC	Notificatio	n
			†	ت گ ۱	P
arameter			Value		^
Holds pickup slip optio	ns:		Setup		
Hours of operation					
ln-transit slip options			Setup		
ltems out receipt option	ns		Setup		
Last use patron display			Yes		
Lost item charge option	ıs		Setup		-
Lost item recovery			Setup		1
Lost item transition			Setup		
Material type groups			Setup		
Missing item transition			Setup		
Offline (Automated): C	lient workstations: Cont	inue on er	Yes		
Offline (Automated): D	irectory where offline Th	RN files ar	C:\ProgramData	Polaris\5.2\	
Offline (Automated): Er	nable automatic offline	uploading	No		Ĩ
Offline (Automated): G	enerate one upload log	per branch	Yes		-
					1

Transactions database

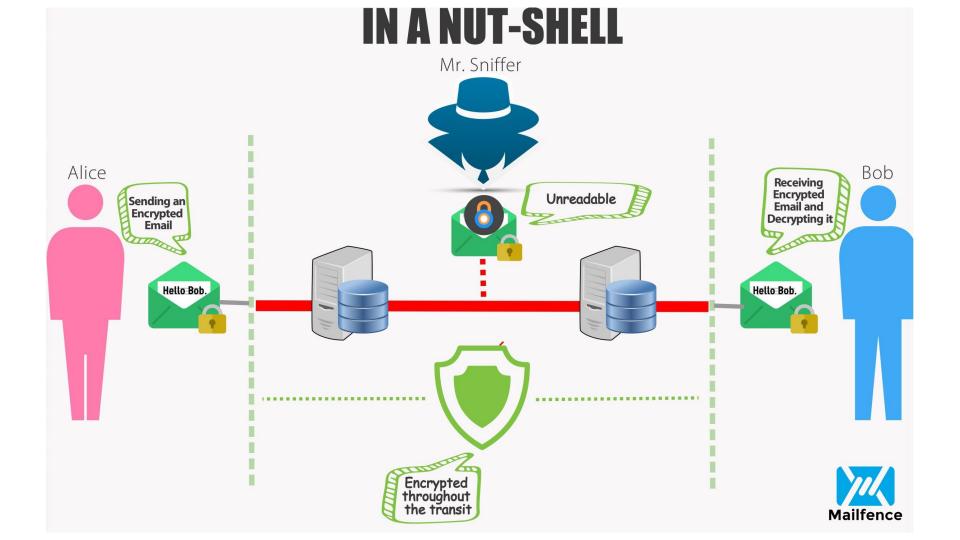
P Administration Explorer - System	Transaction Logging		
P Administration Explorer - System 💦 🔺			
🔁 🚠 System: CLC			
- Marameters	🗏 🖱 🛪 🛧 🗲 🛅 🝸		
Profiles	Transaction Description	Log Transaction	^
Security			
Policy Tables	Browse heading updated	Yes	
Database Tables	📕 💑 Campaign record created	Yes	
Authority Control	📲 💑 Campaign record deleted	Yes	
	📕 뤒 Campaign record modified	Yes	
	📲 뤒 Cataloging template created	Yes	
Circulation Statuses	📲 뤒 Cataloging template deleted	Yes	
Computype Label Printer (🔒 🛃 Cataloging template modified	Yes	
	뤒 Check in	Yes	
Hold Request Statuses	all Check out	Yes	
In-House IP Addresses	🔒 Community profile created	Yes	
Item Block Descriptions	and the community profile deleted 🔒	Yes	
Item Create Call Number H	a Community profile modified	Yes	
Item Create Price Hierarch	🔒 Course reserve record created	Yes	
Mobile Phone Carriers	🔒 🚠 Course reserve record deleted	Yes	
Object Locks	🔒 🛃 eCommerce Payment	Yes	
	🔒 🚠 Econtent hold request cancelled	Yes	
	Econtent hold request created	Yes	
	Econtent hold request satisfied	Yes	
Shelf Locations	A Fiscal year created	Yes	
Transaction Logging	A Fund created	Yes	
iaria and the second s	Hold request created	Yes	
terver v		165	~

PolarisUserID	WorkstationID	TransactionTypeDescription	transactionsubtypeid	TransactionSubTypeDescription r
1	8	Check out	4	MaterialType
1	8	Check out	6	PatronID
1	8	Check out	7	PatronCode
1	8	Check out	33	PatronStatClassCode
1	8	Check out	38	It RecordID
1	8	Check out	60	Item Statistical Code
1	8	Check out	61	Assigned Collection Code
1	8	Check out	123	Patrons Assigned Branch ID
1	8	Check out	125	Items Assigned Branch ID
Tran	saction	SCheck out	145	Checkout Type
1 data	hase - S	Single CKO	186	Checkout Date
	ŏ	Julie one	220	CourseReserveID
even	it	Check out	224	TermID
1	8	Check out	233	HoldRequestID
1	8	Check out	264	NextHoldRequestID
1	8	Check out	268	Item Home BranchID

Circ SA Parameter allows PatronID to be removed

Parameters								
Acquisitions / Serials	Patron Services	Cataloging	PAC	Notification	SelfCheck Unit	Request	Credit Card Payment	NCIP
								+
Parameter				Value	2			
P Outreach title ra	ting enabled			No				
뤒 Overdues: # of d	ays until long ov	erdue		30				
P Overdues: Add o	losed days/dates	to grace day	/s	No				
P Overdues: Block	for long overdue	: items		No				
\rm 🔒 Overdues: Charo				No				
Remove patron II) from circ transac	tions					X	
Enable patron	34152	~ [)ate:	Friday ,	September 15, 20	017 📃 🗸		
			OK		Cancel	Help		

Understanding and using HTTPS



Google tightens noose on HTTP: Chrome to stick 'Not secure' on pages with search fields

In October, Google will begin phase two of its plan to label all HTTP pages as non-secure.

By Liam Tung | April 28, 2017 -- 12:32 GMT (05:32 PDT) | Topic: Security

But why?

It's extremely common for websites to protect your password by encrypting the initial login, but surprisingly uncommon for websites to encrypt everything else. This leaves the cookie (and the user) vulnerable. HTTP session hijacking (sometimes called "sidejacking") is when an attacker gets a hold of a user's cookie, allowing them to do anything the user can do on a particular website. On an open wireless network, cookies are basically shouted through the air, making these attacks extremely easy.

This is a widely known problem that has been talked about to death, yet very popular websites continue to fail at protecting their users. The only effective fix for this problem is full end-to-end encryption, known on the web as HTTPS or SSL.

http://codebutler.com/firesheep

Accounts could be logged into by the "sniffer". The cookie with the session id wasn't encrypted after login.

*No longer possible on Facebook.





ASP.NET_SessionId

Content nfo1ckfsgrnul5hf322eij2r	
Domain catalog.clcohio.org	Secola en
Path /	GIN
Send for Any kind of connection	

Session ID = Golden ticket & NOT required to be sent over HTTPS



Your connection is not private

Attackers might be trying to steal your information from **192.168.10.106** (for example, passwords, messages, or credit cards). <u>Learn more</u> NET::ERR_CERT_AUTHORITY_INVALID

Automatically send some <u>system information and page content</u> to Google to help detect dangerous apps and sites. <u>Privacy policy</u>

HIDE ADVANCED

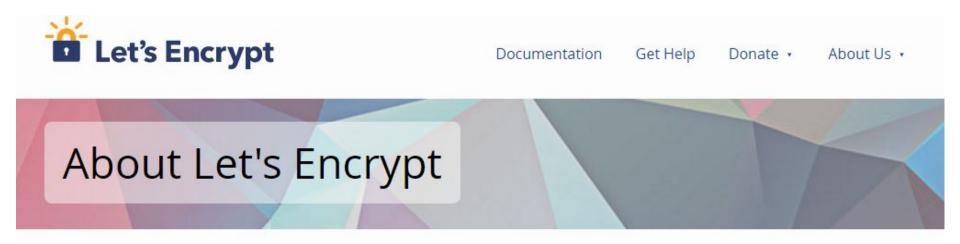
Back to safety

This server could not prove that it is **192.168.10.106**; its security certificate is not trusted by your computer's operating system. This may be caused by a misconfiguration or an attacker intercepting your connection.

3rd parties (for a fee) verify you are who you say you are - they're known as certificate authorities



Let's Encrypt is a FREE Certificate Authority



Let's Encrypt is a free, automated, and open certificate authority (CA), run for the public's benefit. It is a service provided by the Internet Security Research Group (ISRG).

2

We give people the digital certificates they need in order to enable HTTPS (SSL/TLS) for websites, for free, in the most userfriendly way we can. We do this because we want to create a more secure and privacy-respecting Web.

Where do you need HTTPS? Polaris edition

Leap

SimplyReports

Polaris API

PowerPAC / MobilePAC

SQL Server Reporting Services (Reports & Notices)

SQL Server Reporting Services TLS configuration is hard, use this guide:

https://go.clcohio.org/ssrsconfig (pg. 22 and onward has TLS config info)

Notes about HTTPS in PowerPAC

You should enable it everywhere NOT just on login

It might break 3rd party enriched providers

Novelist, ContentCafe, Google Analytics are confirmed to WORK but DO require settings changes

It might break older browsers, but those folks should probably not be browsing the web anyhow

HTTPS in Sierra / Millennium / Encore



Webpac & Encore HTTPS

Server-side: Not yet

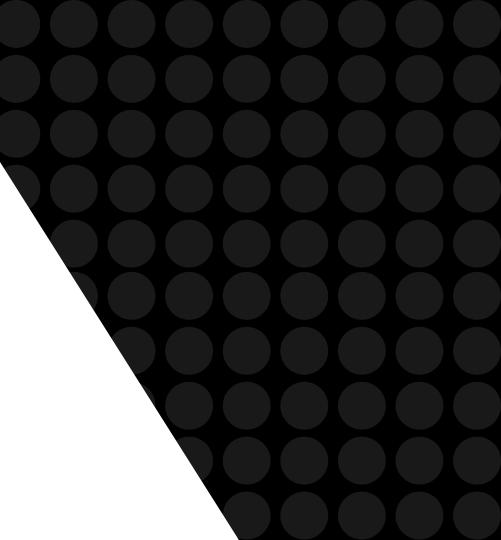
Javascript re-direct

Other HTTPS

Sierra Admin uses HTTPS

Webpac / Encore cookies secure

ILS Logs





Google Analytics - Webpac

Contain patron numbers (not barcodes)

Site content - all pages - search for "patroninfo"

Can remove using a filter

Google Analytics - Polaris

MobilePAC Contain patron ids (not barcodes)

Site content - all pages - search for "myaccount/details"

Can remove using a filter



Alternative: Matomo

Privacy compliant

Can anonymize IP addresses

Can purge tracking data regularly

Do Not Track support



Webpac Logs

Contains patron numbers

IP address, OS, time, date, browser

Could tie patron to subsequent searches

Polaris Logs

Polaris leaves log files EVERYWHERE

Known log file locations (Polaris)

CHECK: c:\programdata\polaris\ on ANY Polaris server

DB: \ProgramData\Polaris\5.2\Logs\EXPORTNOTICES

DB: \ProgramData\Polaris\5.2\Logs\SSIS\CollectionAgency

DB: \ProgramData\Polaris\5.2\Logs\SDI (saved search)

SIP: \ProgramData\Polaris\5.2\Logs\SIP

PAC: \inetpub\logs

PAPI: \inetpub\logs

Powershell Log Cleanup script

\$limit = (Get-Date).AddDays(-90)
\$path = "C:\programdata\polaris"

Delete files older than the \$limit.

Get-ChildItem -Path \$path -Recurse -include *.log -Force | Where-Object { !\$_.PSIsContainer -and \$_.LastwriteTime -It \$limit } | Remove-Item -Force

WARNING!! Test locally and LIMIT EXTENSIONS to *.log

Other Polaris Files

Offline files on workstation - ProgramData\Polaris\5.2\Offline

PatronID -	FreeTextBlock
1.000	ALERT: PATRON OVER AGE 18. UPDATE INFORMATION
1. Minut	ALERT: PATRON OVER AGE 18. UPDATE INFORMATION. 2017
1.00.0	ALERT: PATRON OVER AGE 18. UPDATE INFORMATION
1.00.00	ALERT: PATRON OVER AGE 18. UPDATE INFORMATION. 2017
	DNR - MAIL RETURNED, PLEASE UPDATE ADDRESS/LGMCIRC/11/3/10
1,00,00	ALERT: PATRON OVER AGE 18. UPDATE INFORMATION
1.000.000	ALERT: PATRON OVER AGE 18. UPDATE INFORMATION. 2017

Report files - Documents\My Reports

 Name
 Date modified

 Bib Bulk Change Status (1211).pdf
 6/29/2017 4:14 PM

 Bib Bulk Change Status (1217).pdf
 6/29/2017 4:21 PM

 Bib Bulk Change Status (1217).pdf
 6/29/2017 4:21 PM

 Bib Bulk Change Status (1231).pdf
 8/17/2017 6:01 PM

 Collection Agency Synchronization.pdf
 5/1/2017 11:49 AM



Windows 10 BitLocker

BitLocker benefits

Central management

Protects portable devices

Protects in cases of theft

Makes equipment disposal w/SSD drives easier

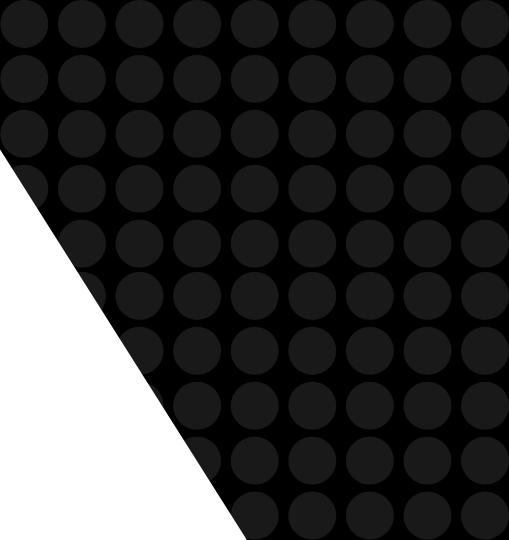
Available on Win 10 Pro, Enterprise & EDU Editions

Protecting data in motion

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Polaris receipt options



Lots of potential CPI on receipts

07510 Cohen, Sylvia UDF #1: 324-65-1047 UDF #2: UDF #3: UDF #4: UDF #5: Item: 108647 Title: Quilt-as-you-go Call no.: 746.9 MIL Material: Book Due: 03/21/2014

CKI Receipt Options

SelfCheck Unit	Request	Credit Ca	rd Payment	NCIP	
Acquisitions / Serials	Patron Services	Cataloging PAC		Notificatio	
			+	+ 6 🖆	
Parameter			Value	3	
Account transaction del	etion		Setup		
Accrued fine options			Setup		
Associated patron optio	ns		Setup		
P Check-in: auto-charge f	ine from item work fo	orm and fin	Yes		
Check-in: Listview optio	ons		Setup		
P Check-in: Prompt for in	-transit in bulk mode		No		
P Check-in: Prompt for in	-transit in normal mo	de	No		
Check-in: Receipt optio	ns		Setup		
heck-in Receipt Options					
Contents Selection					
Options:			Selections:		
Author Due date Item assigned branch Patron barcode [full] Patron name Status	=Add=>>	Call numbe Material ty Item barco Title	pe		

CKO Receipt Options

SelfCheck Unit	Request	Credit Ca	rd Payment		NCIP
Acquisitions / Serials	Patron Services	Cataloging	PAC	No	otification
			Ŷ	4	C 🖻
arameter			Value		^
Check-in: Prompt for in	-transit in normal mo	de	No		
Check-in: Receipt optio	ns		Setup		
Check-out: Charge opti	ons		Setup		
Check-out: Listview opt	tions		Setup		
Check-out: Optional pa	tron data		Setup		
			Setup		
eck-out Receipt Options	[CLC (sys): Central Lib	352 0.3	2.450		
eck-out Receipt Options	[CLC (sys): Central Lib	352 0.3	2.450		
Settings defined at CLC (sys): Central Lib Select content to appear or	[CLC (sys): Central Lib rary Consortium	rary Consortiur	n]		
Settings defined at CLC (sys): Central Lib Select content to appear or Both printed and e-mail re Call number	[CLC (sys): Central Lib rary Consortium	E-mail receip	n] ots (additional): : Custom note fi	rom print	ed receipts
Settings defined at CLC (sys): Central Lib Select content to appear or Both printed and e-mail ro Call number Call number Item barcode Item count	[CLC (sys): Central Lib rary Consortium	E-mail receip	n] ots (additional):	rom print	ed receipts
CLC (sys): Central Lib Select content to appear or Both printed and e-mail r Call number	[CLC (sys): Central Lib arary Consortium eccipts:	E-mail receip	n] ots (additional): : Custom note fi : summary data for eReceipt con		

Fine Receipt Options

Parameters

SelfCheck Unit	Request	Credit Card F	t Card Payment		CIP
Acquisitions / Serials	Patron Services	Cataloging	2010 C		cation
			+	+ C	
Parameter		Val	ue		
Duplication detection o	ptions	Set	up		
🛗 End-of-term due date o	ptions	Set	up		
EReceipt options		Set	up		
Express patron registrati	ion options	Set	up		
💾 Fine and Ioan period de	faults	Set	up		
Fine receipt options		Set	up		
Fine Receipt Options					
Contents Selection					
Options:		Se	elections:		
Call number Driver's License or Photo Filter Level Item barcode Locally Defined Material type Patron barcode [limited] Patron name School District	ID Numb =Add=>>	Library phone Web address Suppress for		ges	

Hold pickup slip options

SelfCheck Unit	Request			ard Payment				CIP
Acquisitions / Serials	Patron Services	Cataloging	PAC		Notifica		ation	
				+	÷	C	P	
arameter			Value				-	
Holds pickup slip optio	ns:		Setup					
lold Pickup Slip Options								
Options Contents Selection	on							
Enable Pickup Slip		Append hold	all slip					
Enable Pickup Slip		Append hold o	all slip					
Enable Pickup Slip Print options								
	n name 🗹 Prin			ofpatro	on last	name		
Print options	n name 🗹 Prin			ofpatro	on last	name		
Print options		t 5 🔹 cha		ofpatro	on <mark>las</mark> t	name		
Print options Print full patro Print 0	digits of the patro	t 5 🔹 cha		ofpatro	on last	name		
Print options	digits of the patro	t 5 🔹 cha		of patro	on <mark>las</mark> t	name		
Print options Print full patro Print Print U Large print	digits of the patro	t 5 💽 cha	aracters	ofpatro	on <mark>las</mark> t	name		
Print options Print full patro Print 0 Crientation	digits of the patro	t 5 🔹 cha on barcode Hold slips comb	aracters	of patro	on <mark>las</mark> t	name		
Print options Print full patro Print 0 Crientation Orientation Horizontal	digits of the patro	t 5 💽 cha	aracters	ofpatro	on last	name		
Print options Print full patro Print 0 Crientation	▲ digits of the patro	t 5 🔹 cha on barcode Hold slips comb	ined					



Sierra / Mill Receipt Options

Checkout receipts can be emailed.

Email is a postcard.

Goes through the internet in plain text



Confidentiality of Notices

Printed

Voice mails

Email notices(!)

Increasing e-notice privacy

Remove all confidential information

Or at least mailing address

An alternative to email notices?

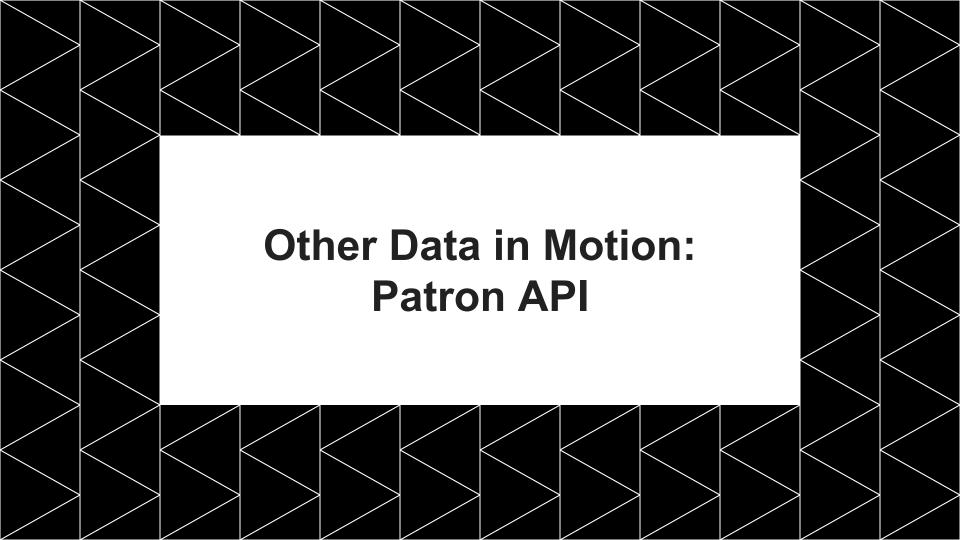
Other Ways We Use Email

New titles - preferred searches

An alternative?

Phone Notices Logs

Clear Teleforms logs after monthly stats





Sierra Patron API Fields

Name

PMESSAGE

Address

Money owed

Phone #

Notes

Birth date

Dozens more



Sierra Patron API Best Practices

Have III remove some variable-length fields.

Use HTTPS only.

Restrict access by IP using Limit Network Access or your firewall.



PINs

Sierra / Millennium PINs

More secure than just name and card number

Maybe something besides the last 4 digits of your phone #

Feature for changing your PIN

Not visible to staff

Good "forgot your PIN?" feature

Important changes in 5.1 SP 1: "As an increased security measure, the system now *deletes* the patron's existing password and auto-generates a new password. The patron receives an email containing the new password."

Improvements still needed: Temporary reset link should be used instead, link should go out via e-mail or SMS/Text.

https://idealab.iii.com/alwaysopen/Page/ViewIdea?ideaid=334

Innovative wishes

HTTPS Everywhere

HTTPS Everywhere is a Firefox, Chrome, and Opera extension that encrypts your communications with many major websites, making your browsing more secure. **Encrypt the web: Install HTTPS Everywhere today.**





Native Support for Let's Encrypt to make HTTPS/TLS Easy for everyone



Clearing last use patron data after NNN days:

https://idealab.iii.com/al waysopen/Page/ViewId ea?ideaid=3451

Leap has patron password in plain text ticket #622664

▼<div class="col-md-6">

<label>Password</label>

<input class="input-block-level" type="password" value="2222" name="Password" data-req="false"</pre>

Consider adding support for 3rd party privacy tools

https://www.privitar.com/

Privitar Publisher™ takes sensitive data and applies a privacy policy to create an anonymised copy which can safely be used for investigative analytics, machine learning, and sharing with trusted parties.

Privitar Publisher tokenises or encrypts identifying fields in a dataset, and then perturbs the rest of the data to prevent re-identification via linkage attacks. This statistical perturbation mitigates risk while preserving the analytical utility of the dataset. Centralised privacy policy management ensures consistency, accountability and traceability, with clear recording of data lineage and auditing of usage.

Better auditing of patron account access by staff

28 640

792

310

20

Ability to restrict API keys to only returning non-CPI data



Really what we want Innovative to do is



Some good news from Innovative

https://www.iii.com/security/

If you find "new" security issues, open them as a Supportal ticket and then email the ticket number to:

Chad.Petroff@iii.com and aterrell@iii.com

Questions / Further reading

This presentation: <u>https://go.clcohio.org/iug2018privacy</u>

Real World Security Policies for public libraries: <u>https://go.clcohio.org/securitypolicy</u>

3M SIP must die manifesto (in-progress): <u>https://go.clcohio.org/kill3msip</u>

Protecting Patrons' Privacy (IUG web site - conferences - search presentations)

Google Analytics: Beyond the Code (IUG web site - conferences - search presentations)

LITA Privacy Checklists: <u>https://ala.org/lita/advocacy</u>

Further reading

Library Freedom Project: <u>https://libraryfreedomproject.org</u>

Electronic Frontier Foundation: <u>https://eff.org</u>

Electronic Frontier Alliance: <u>https://eff.org/fight</u>

Tor Project: https://torproject.org

Further reading

Bruce Schneier:

Data and Goliath (and many others)

https://schneier.com

@schneierblog