

Weeding the Archaic Collection

To Create Master List for LC Section:

Using the Enhanced Search, save items to the list:

The screenshot shows the 'Enhanced' search interface with the following criteria:

- BIBLIOGRAPHIC** CALL # []
- starts with [] d
- AND**
- ITEM** [] LOCATION []
- equal to [] Main Collection
- OR**
- equal to [] Main Oversize

Master Spreadsheet provided to selectors (Exported from the Master List in Sierra):

<i>Loc. Of Info</i>	<i>Information</i>
<i>Bib</i>	Record #
<i>Bib</i>	MARC Tag 001
<i>Bib</i>	Call # ¹
<i>Bib</i>	MARC Tag 245 apnb
<i>Item</i>	Volume
<i>Item</i>	Copy #
<i>Bib</i>	Edition
<i>Item</i>	Total Checkout
<i>Item</i>	Year To Date Checkout
<i>Item</i>	Last Year Checkout
<i>Item</i>	Internal use
<i>Item</i>	Last Check-in Date
<i>Item</i>	Due Date
<i>Item</i>	Status
<i>Item</i>	Location
<i>Item</i>	Record #
<i>Item</i>	Barcode
<i>Bib</i>	Date One (fixed field)
<i>Item</i>	Created Date
<i>Item</i>	Notes
<i>Item</i>	Reserve Notes

¹ We do not include a call number in the item record, instead it's pulled from the bib record

Information Lisa exports to Excel:

Information exported to Excel for removing holdings from OCLC, finding records that need to be suppressed until we can delete the order record, etc.

<i>Loc. Of Info</i>	<i>Information</i>
<i>Bib</i>	Record #
<i>Bib</i>	MARC Tag 001
<i>Bib</i>	MARC Tap 245 a
<i>Checkin</i>	Record #
<i>Order</i>	Record #
<i>Item</i>	Record #
<i>Item</i>	Barcode

Information Included on Pull List (Copied from Master List):

- Call Number
- Barcode
- Title (MARC 245)
- Volume and or Copy Number
- Location
- Item Record Number
- OCLC #

Favorite Formula:

I use this to compare the master list to the list of last items I pull from Gold Rush.

=IF(ISERROR(MATCH(A2,'FY14'!A:A,0)),"",A2)

1st A2 is the cell to look at on the current page of the spreadsheet

'FY14'!A:A is the tab/sheet and column to look in for the matching number

2nd A2 is telling Excel to copy the information from cell A2 to this cell if there is a match.

Resorting Master List by Call Number:

A Tip from the Audience that is way better than the spreadsheet I use (although if you are interested in our spreadsheet please get in touch):

Sort the Master List in Sierra by Call Number before exporting. Once you have exported the data add a column, then put the row number in that column.

	RECORD #(BIBLIO)	CALL #(BIBLIO)	245 apnb	
	b12433871, 10422262	QC929.D8 W29 1975	Program on technology, environment, and man. Drought hazard in the United States ;:"a research assessment /"	(mc
1	b12433871, b12011277	QE538.8 .M54	Program on technology, environment, and man. Earthquake prediction response and options for public policy /	(mc
2	b10706409	Q1.A1 O35 1973	Scientific & technical series;"a select bibliography."	
3	b12595688	Q1 .B47 2003	The best American science and nature writing, 2003 /	
4	b12781423	Q1 .B47 2004	The best American science and nature writing, 2004 /	
5	b13109066	Q1 .B47 2005	The best American science and nature writing, 2005 /	
6	b13109042	Q1 .B47 2006	The best American science and nature writing, 2006 /	
7	b13109054	Q1 .B47 2007	The best American science and nature writing 2007 /	
8	b11905578	Q1 .H57	Scientific periodicals ;:"their historical development, characteristics, and control	
9	b1008664x	Q1 .W5 no.135	Ecology of wolves in relation to a migratory caribou herd in northwest Alaska /	
10	b11705644	Q9 .E5	Encyclopedia science supplement.	
11	b11705644	Q9 .E5	Encyclopedia science supplement.	
12	b11705644	Q9 .E5	Encyclopedia science supplement.	

Links:

Trello: <https://trello.com>

Better World Books: <https://www.betterworldbooks.com/go/libraries>

Prezi of this presentation: <https://prezi.com/view/hRmYKqJWZRiqOfX4IWMx/>

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