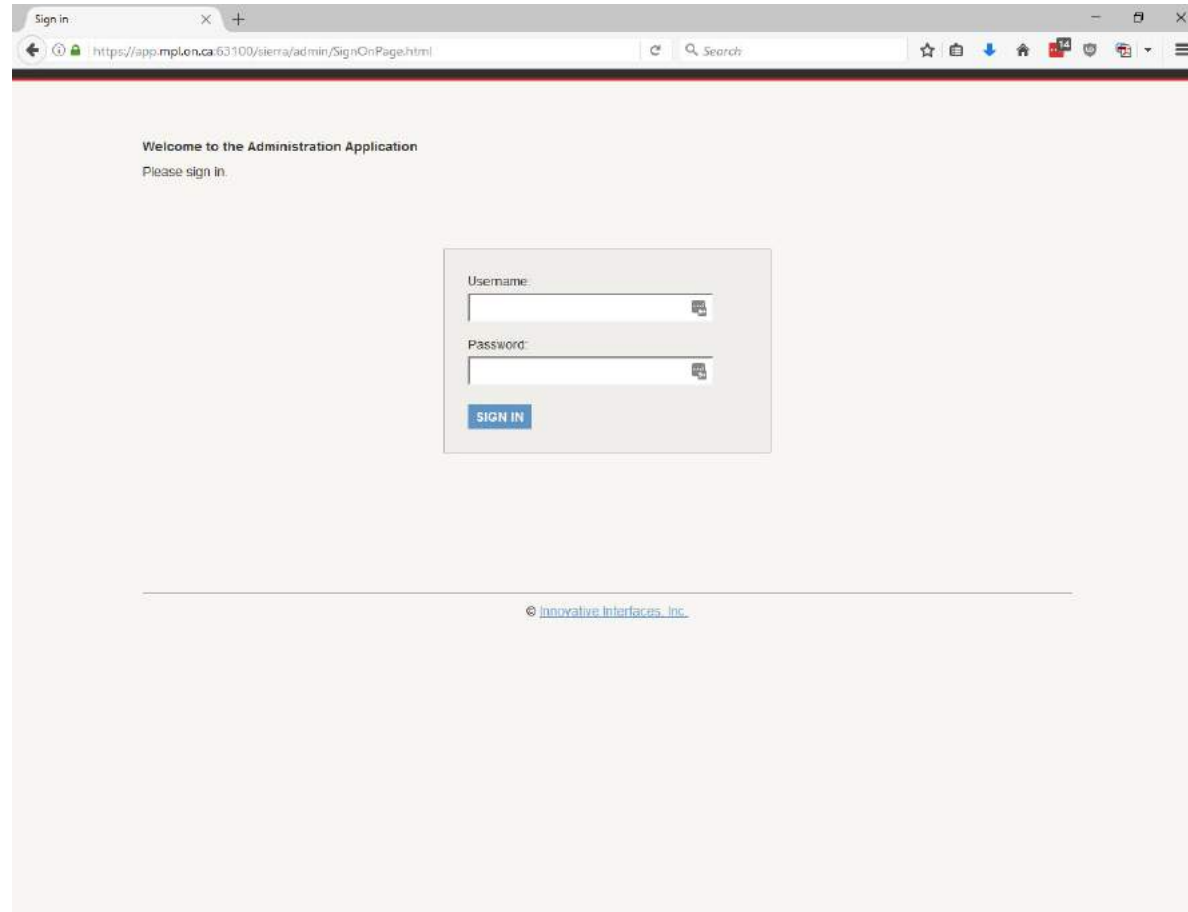


Sierra 3.1 Admin Corner Access

Changes to admin corner access

- In Sierra 3.1, you no longer access the admin corner via the web interface / java telnet client. You need to use a separate program called Putty to access the admin corner. To accomplish this you will need to download the following programs:
- Putty - <https://the.earth.li/~sgtatham/putty/latest/w32/putty-0.69-installer.msi>
- Putty Key Generator - <https://the.earth.li/~sgtatham/putty/latest/w32/puttygen.exe>

Login to the Sierra Admin Web Interface



The image shows a web browser window displaying the login page for the Sierra Admin Web Interface. The browser's address bar shows the URL <https://app.mplon.ca:63100/sierra/admin/SignInPage.html>. The page content includes a welcome message and a sign-in form.

Welcome to the Administration Application
Please sign in.

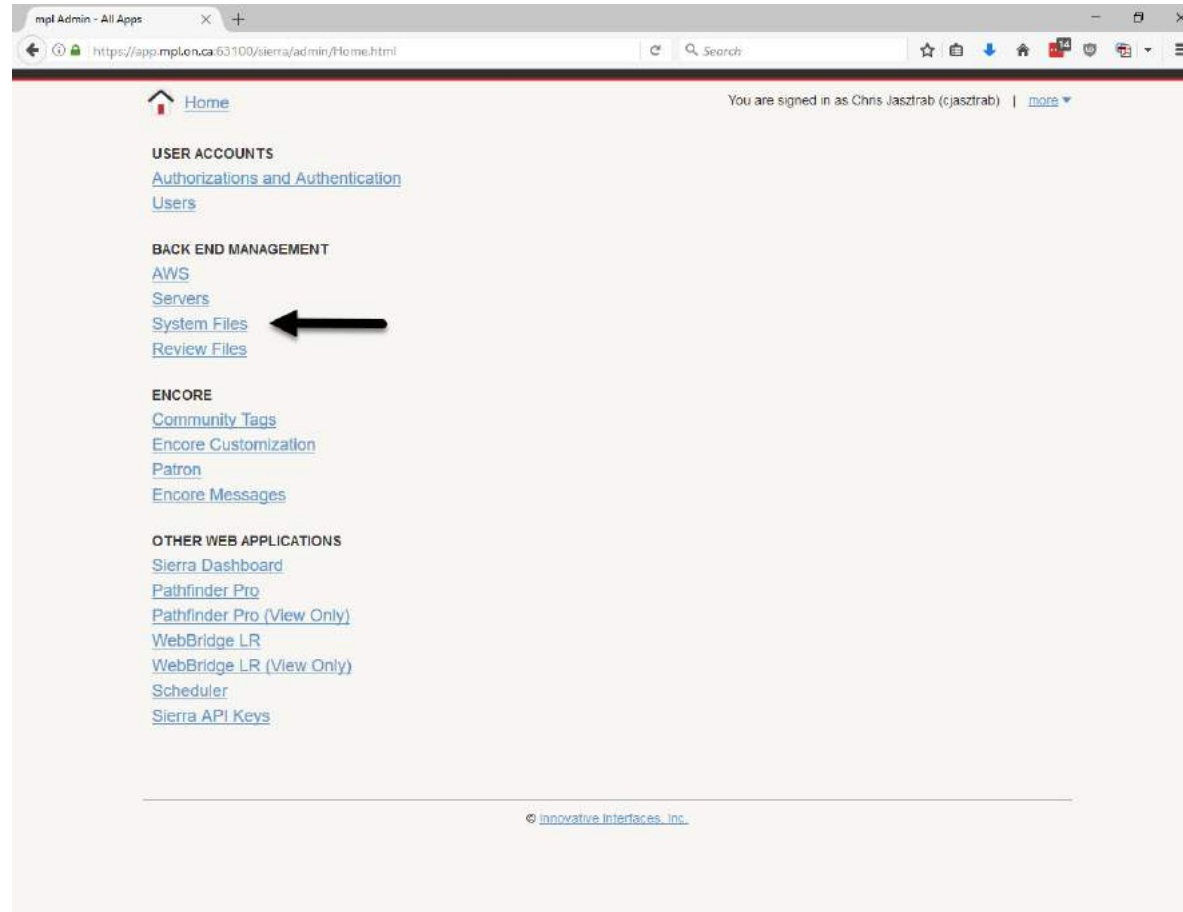
Username:

Password:

[SIGN IN](#)

© [Innovative Interfaces, Inc.](#)

Click on System Files



Click on Admin Corner

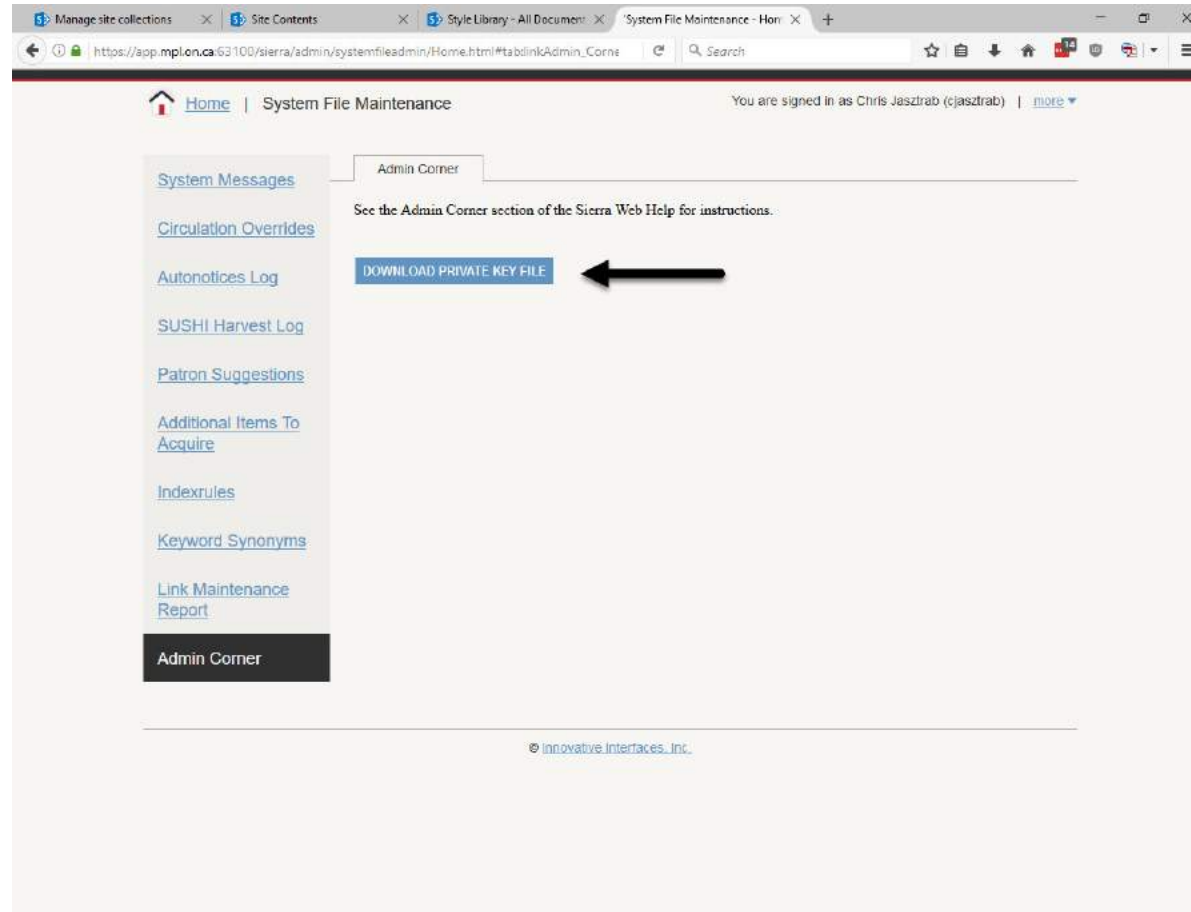
The screenshot shows a web browser window with the URL `https://app.mplon.ca:63100/sierra/admin/systemfileadmin/Home.html`. The page title is "System File Maintenance" and the user is signed in as "Chris Jaszrab (cjaszrab)".

The main content area is titled "System Messages" and contains a list of error messages. At the top of this section are two buttons: "CLEAR FILE" and "PRINT TABLE VIEW". Below the buttons is a pagination control showing "1 2 3 4 5 6 7" with arrows. The error messages are repeated and follow a similar pattern:

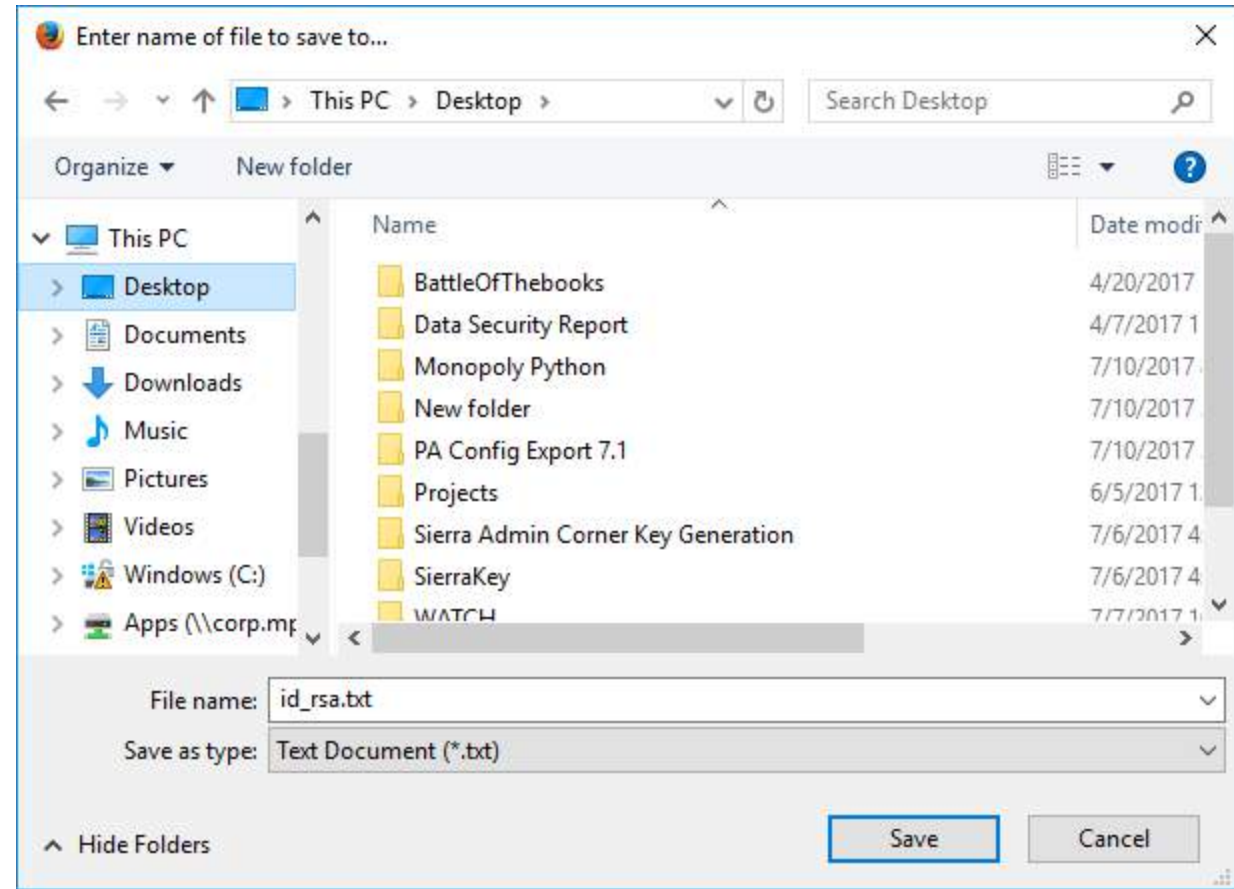
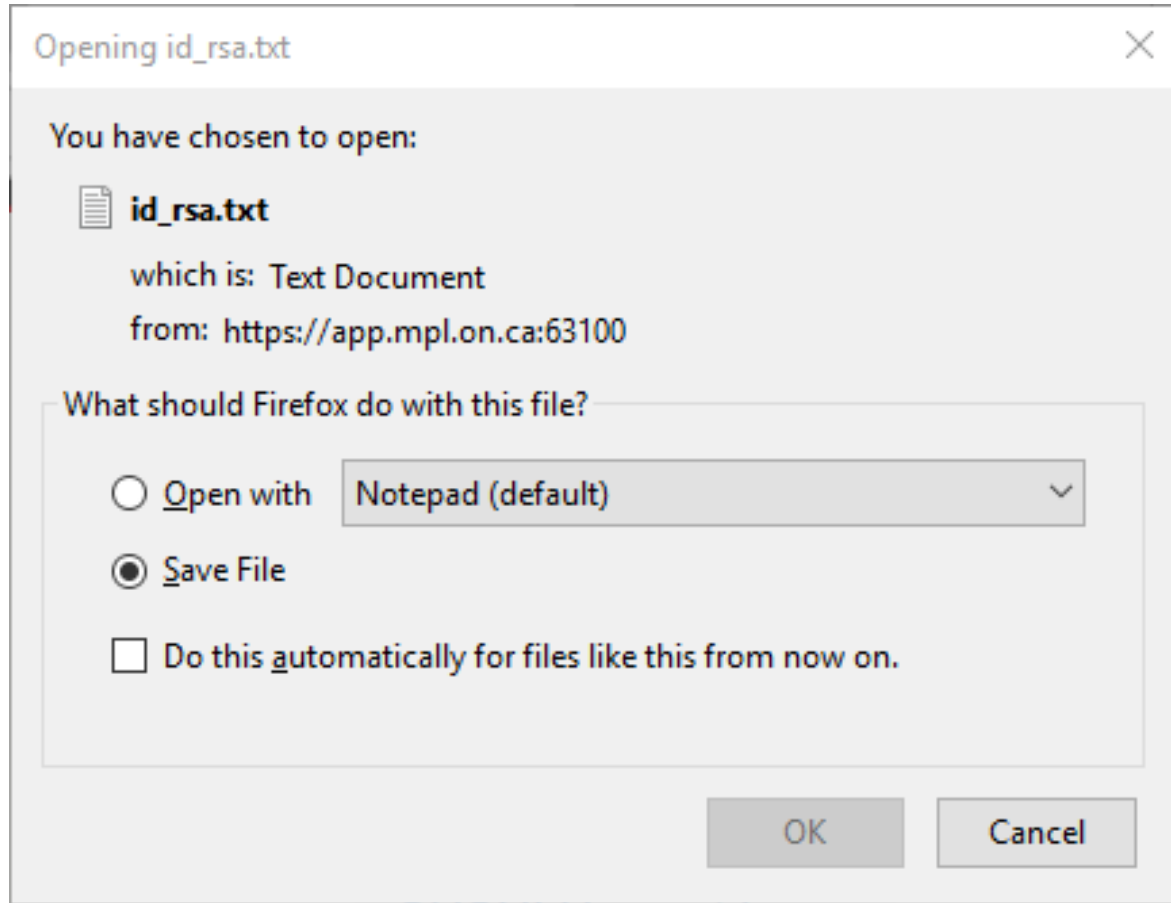
```
ty:15209 sierra: 1119040812 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040812 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040813 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040813 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040813 Failed to determine loan rule for: p1000001x (type 0)
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ty:15209 sierra: 1119040813 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040813 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040813 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040819 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040819 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040819 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040825 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040825 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040825 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040850 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040850 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040856 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040906 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119040907 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119041044 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119041052 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119041058 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119041058 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119041058 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
ty:15209 sierra: 1119041058 Failed to determine loan rule for: p1000001x (type 0)
and :i10000069 (type 0), item location is zzzzzz
```

A black arrow points to the "Admin Corner" link in the left-hand navigation menu.

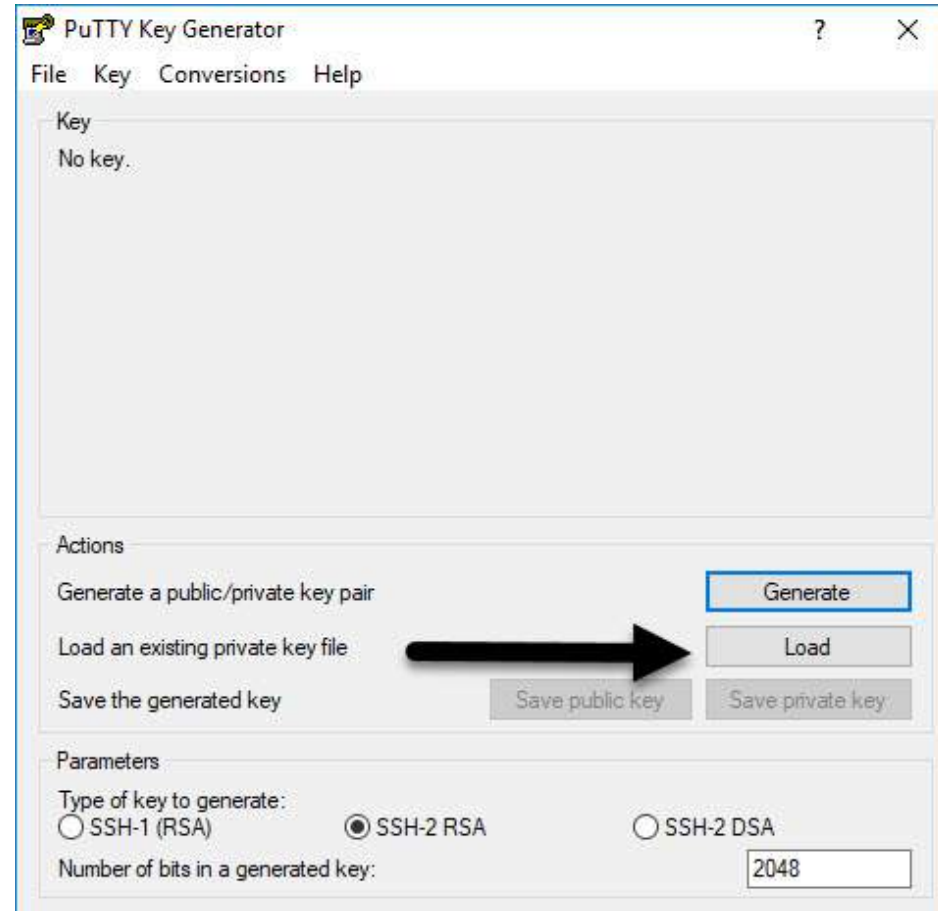
Click on Download private key file



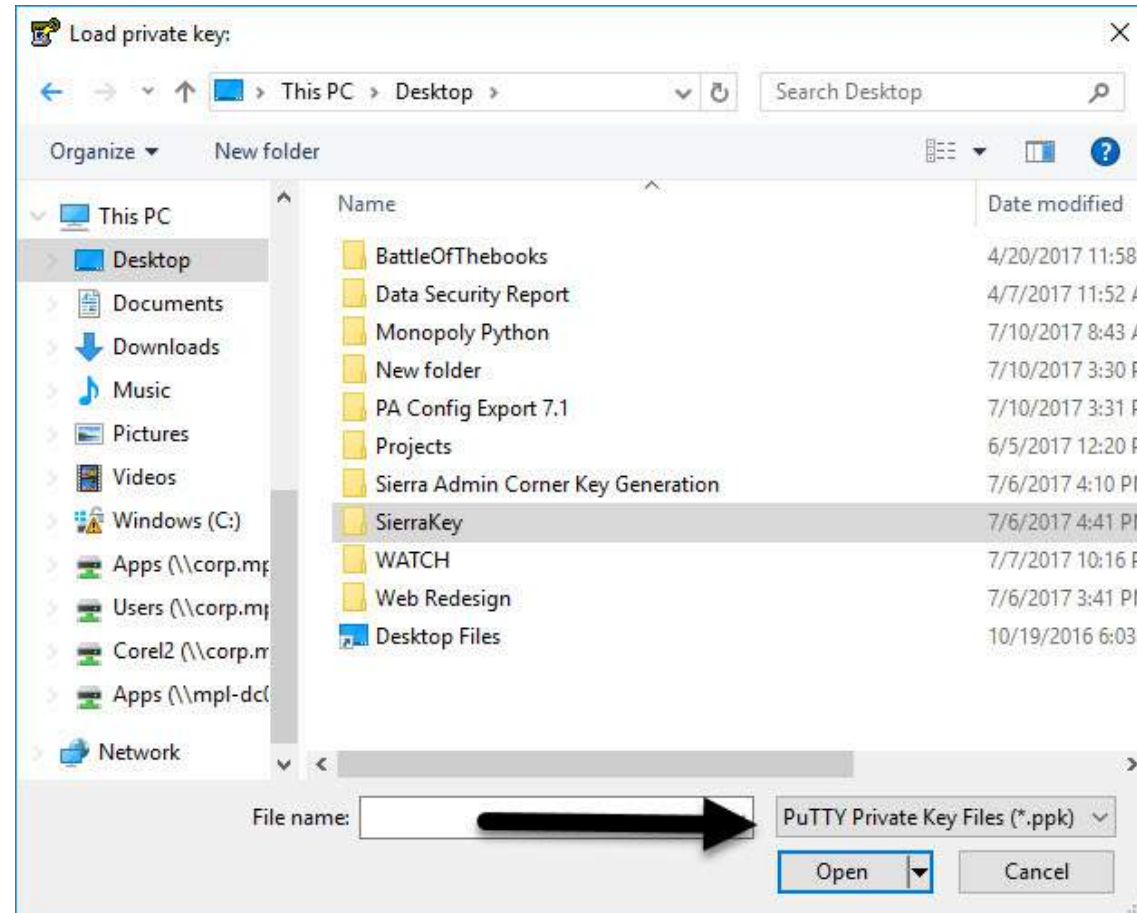
Save it someplace easy to find.



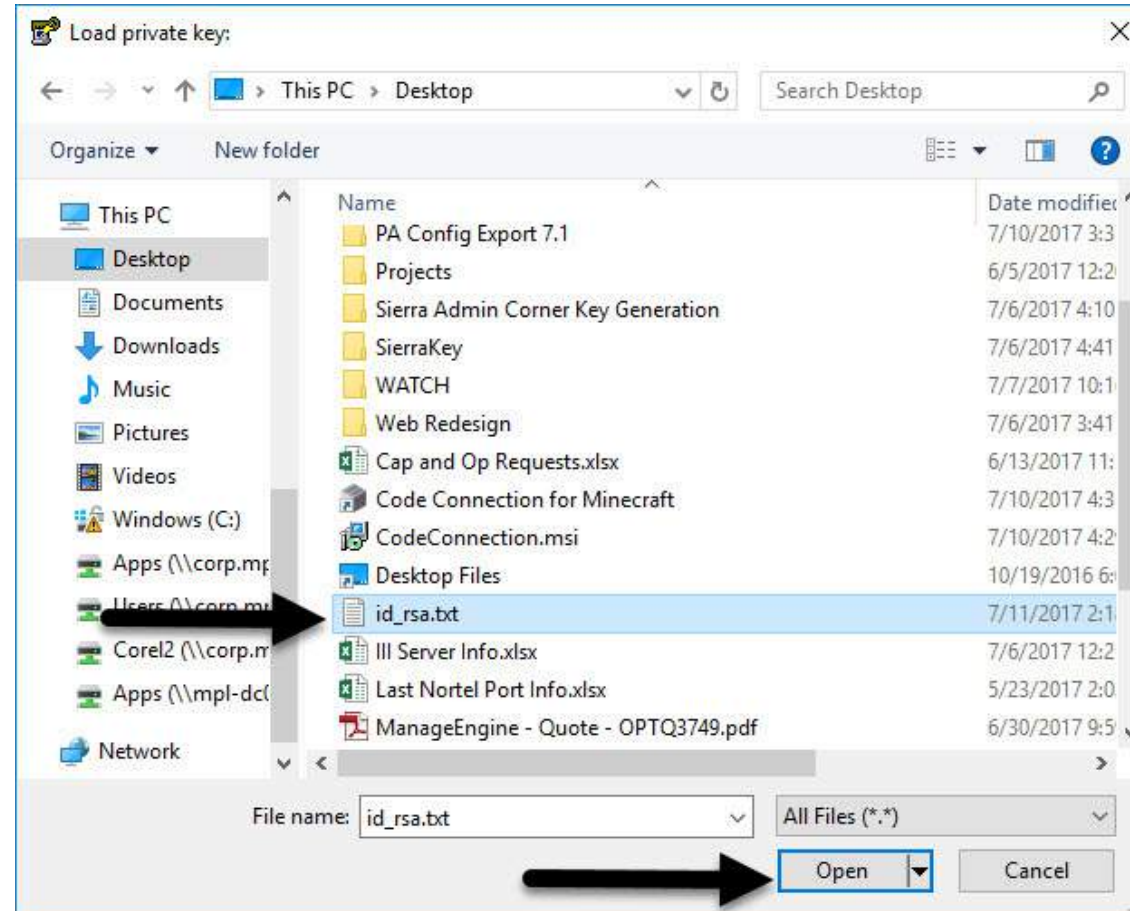
Open the putty key generator & click on Load



Click on the following field and choose all files



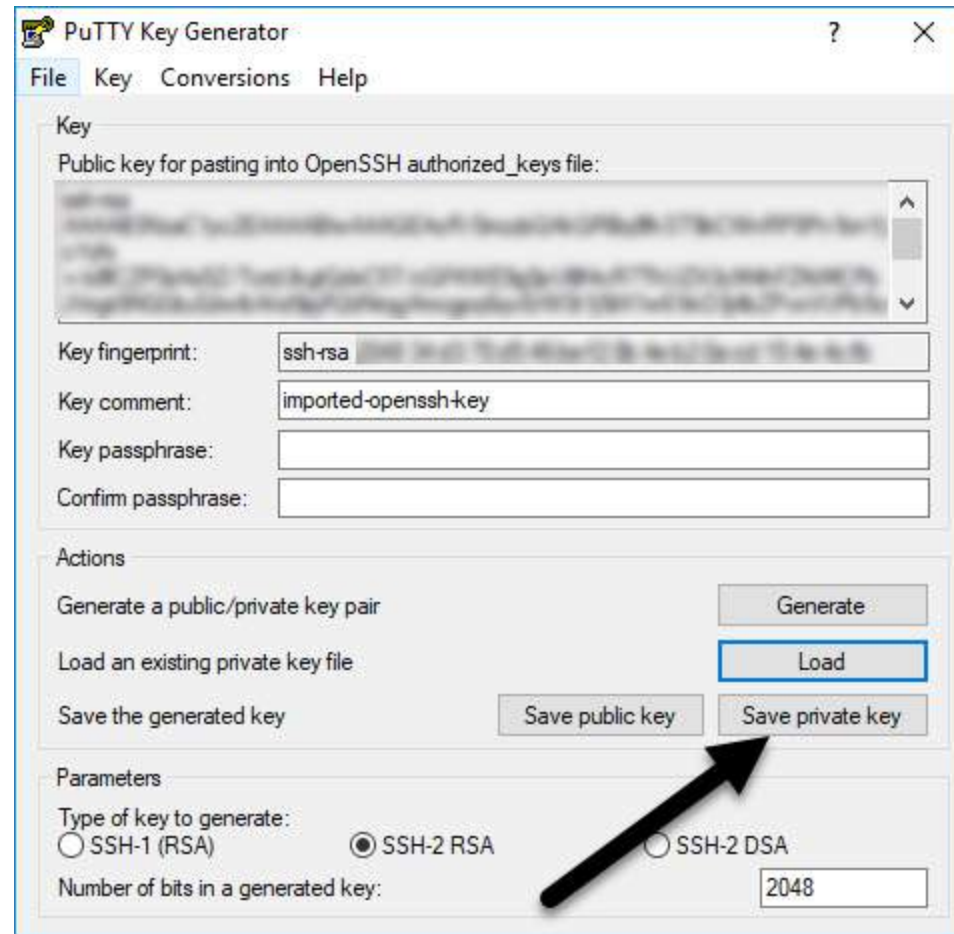
Load the keyfile you downloaded then click open



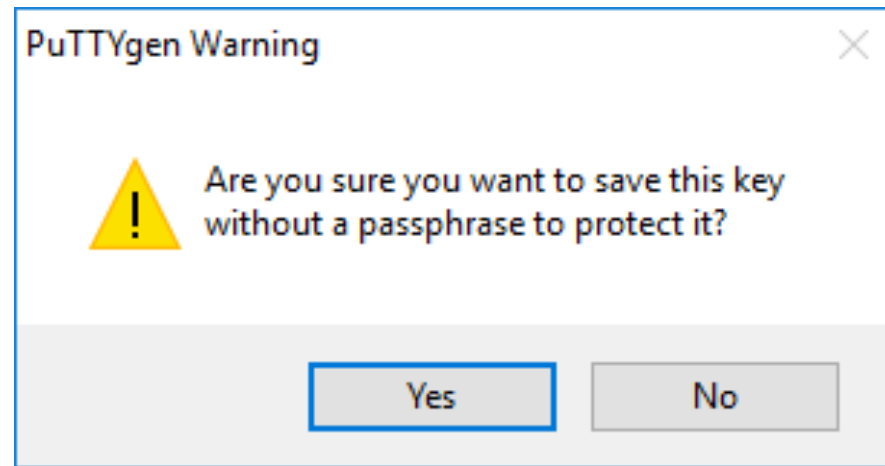
When the following message appears click ok



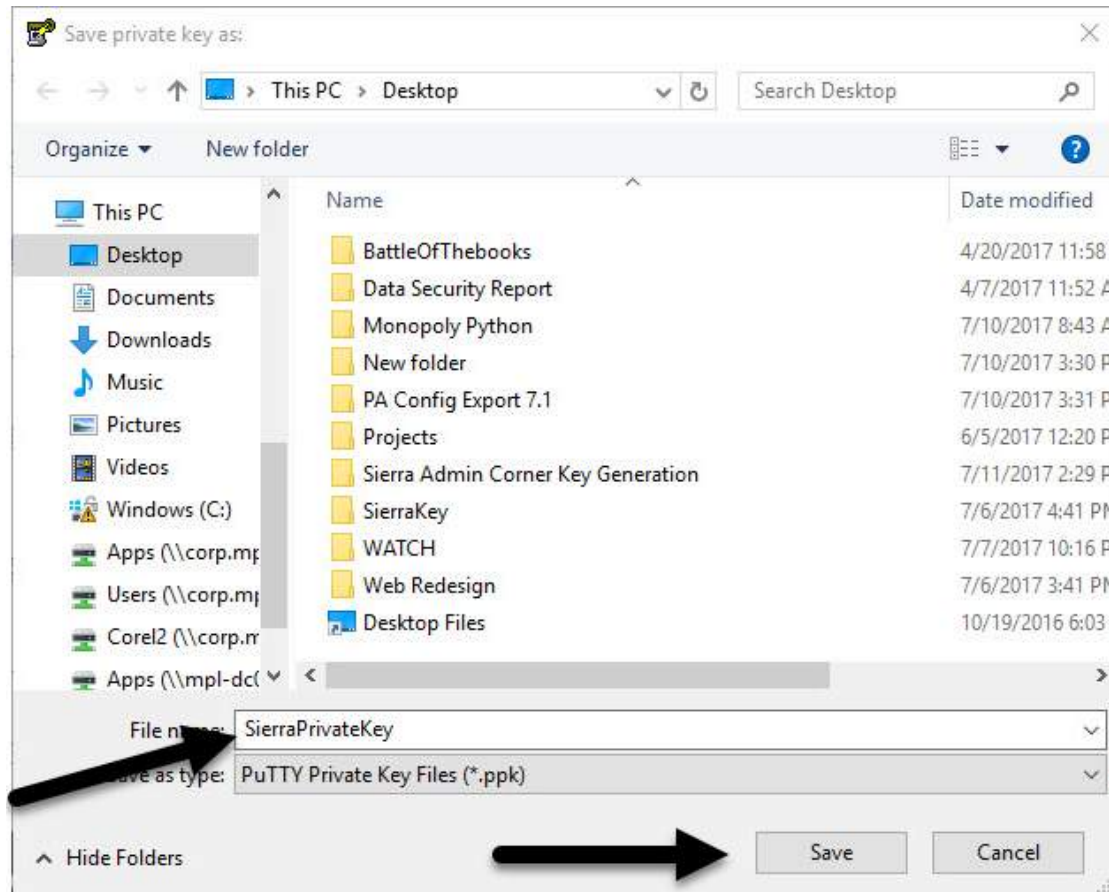
Click on 'Save private key'



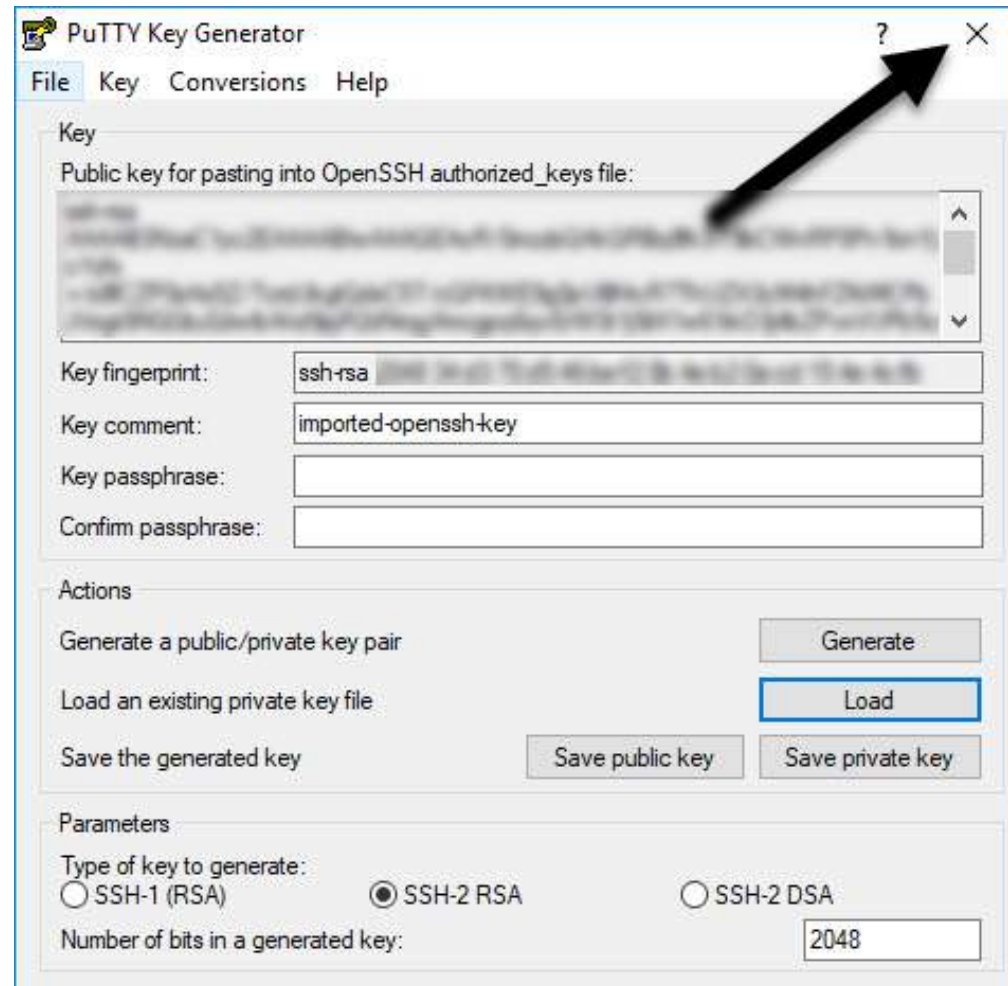
Click ok yes to accept the warning



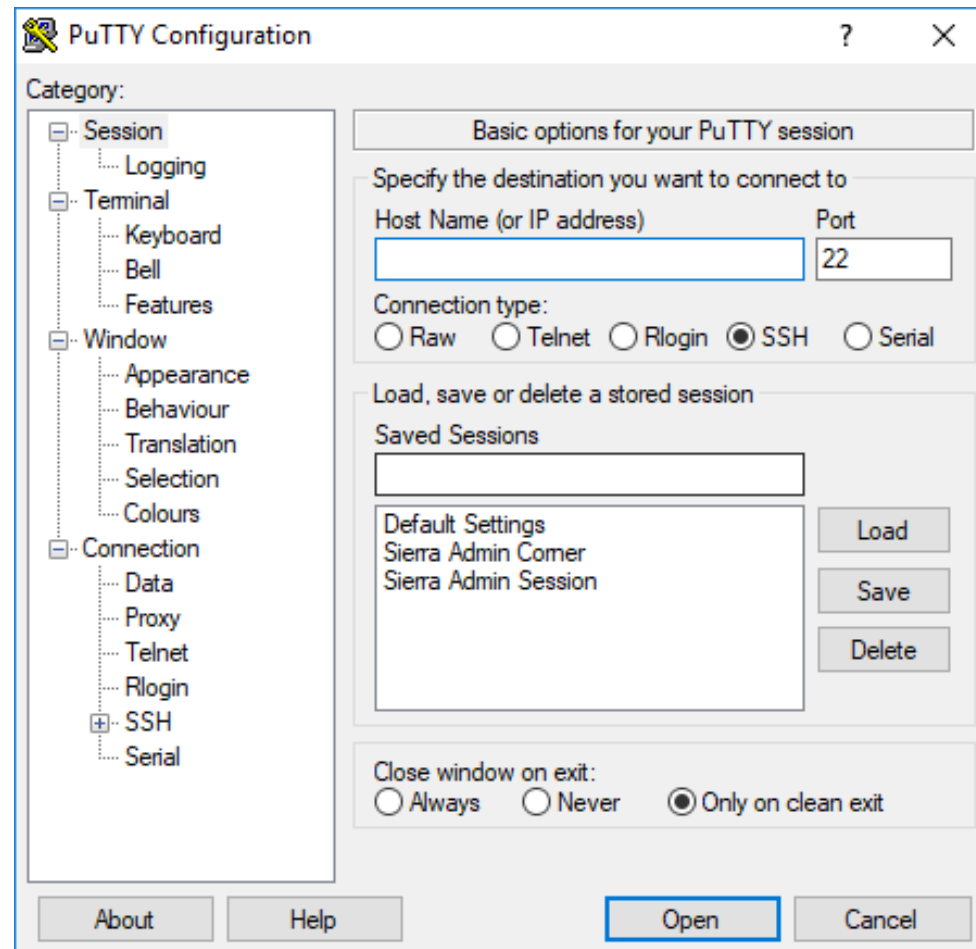
Choose a filename and save the key in a location that is easy to find



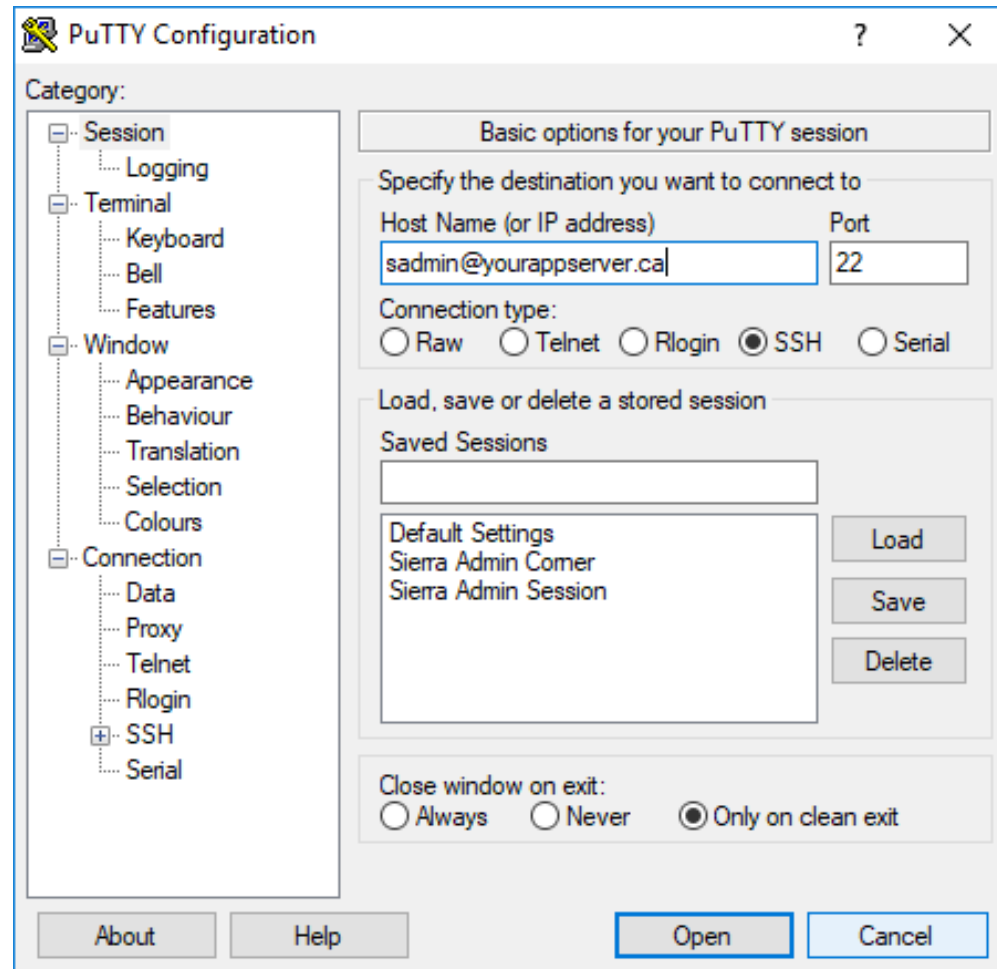
You can now close the Key Generator



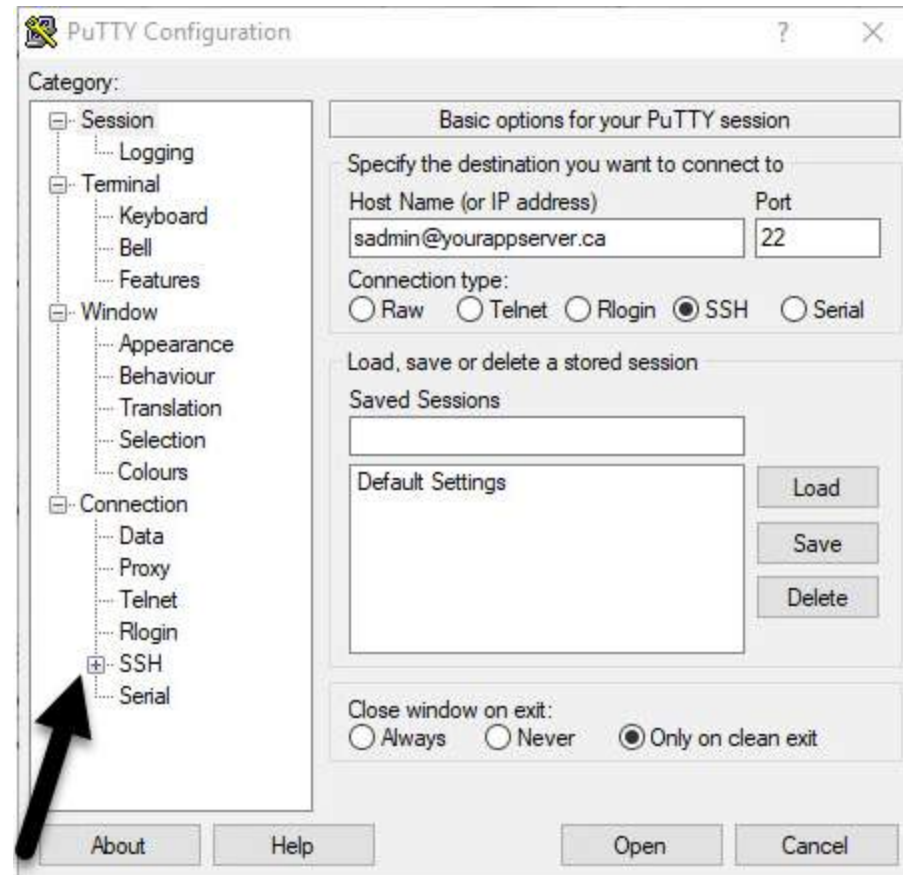
Open up putty.exe – you will see the following screen



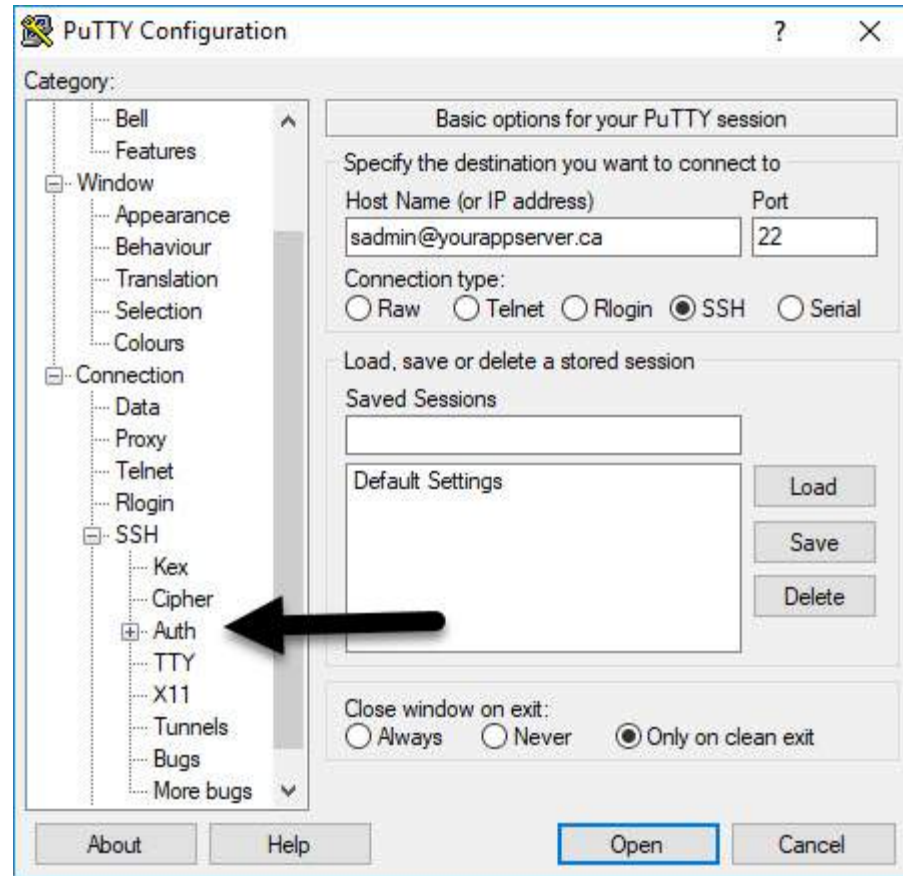
Type in [sadmin@yourappserverurl.ca](#) into the host name field – Don't click on open yet.



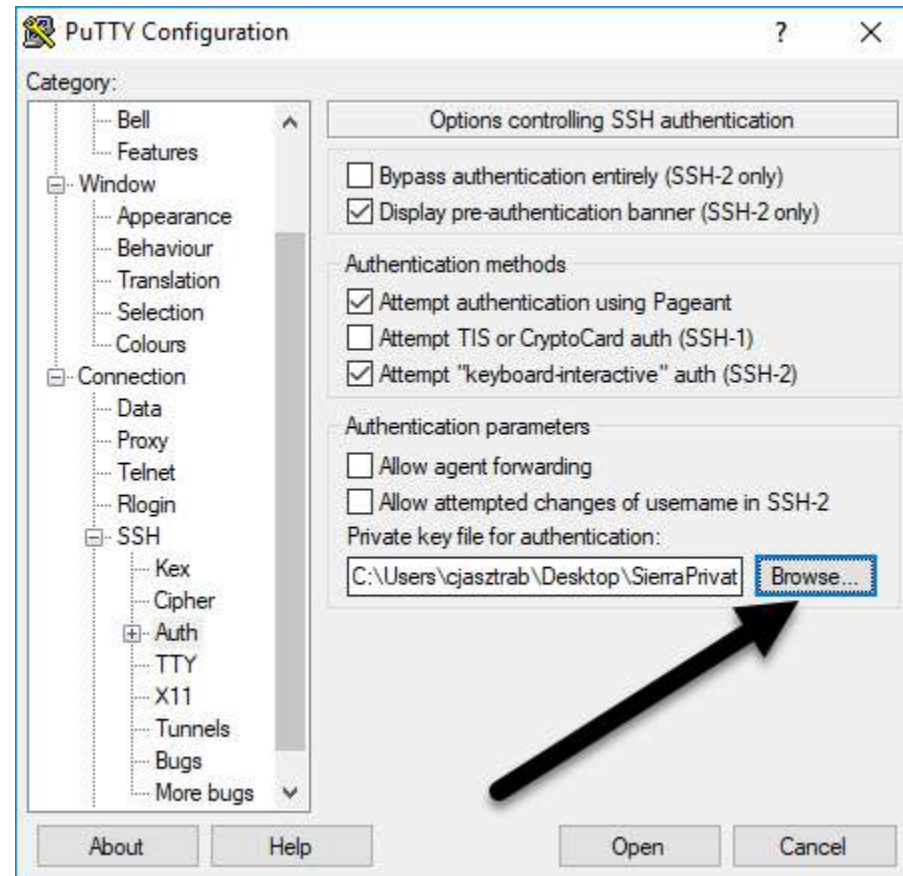
In the left hand panel Expand SSH



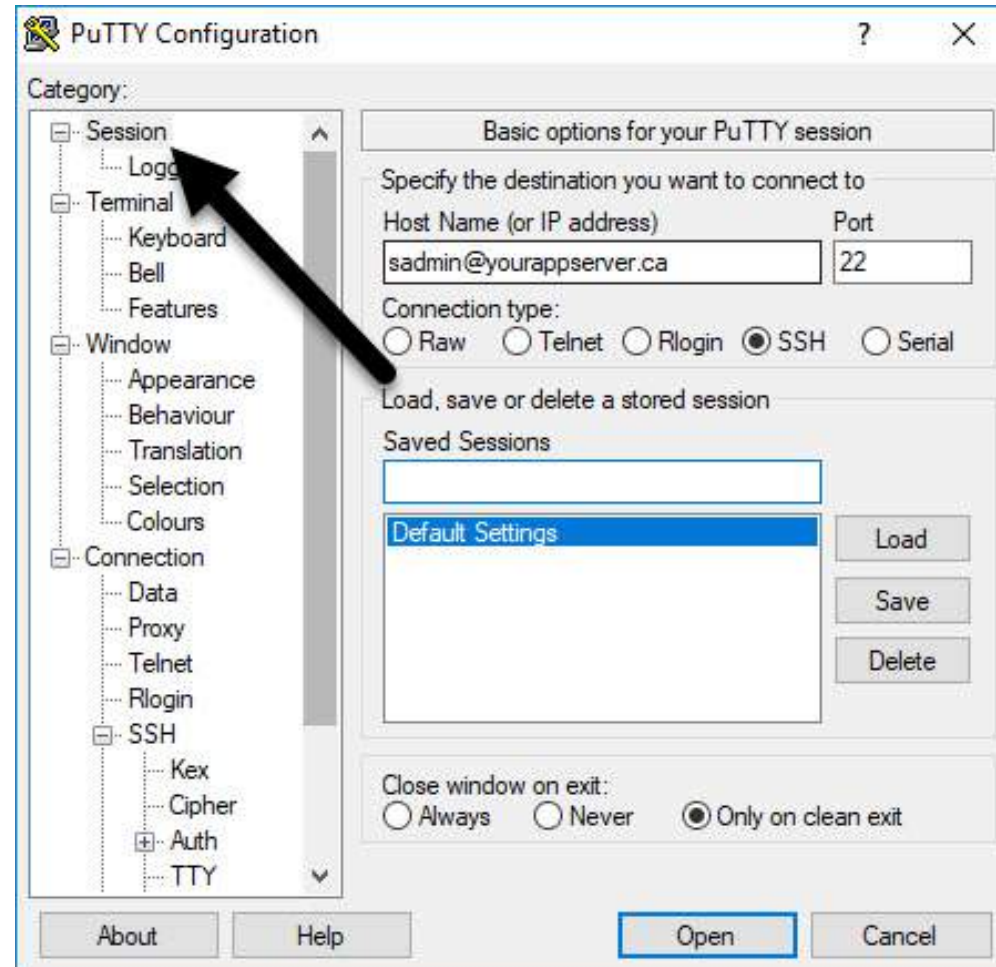
Click on Auth



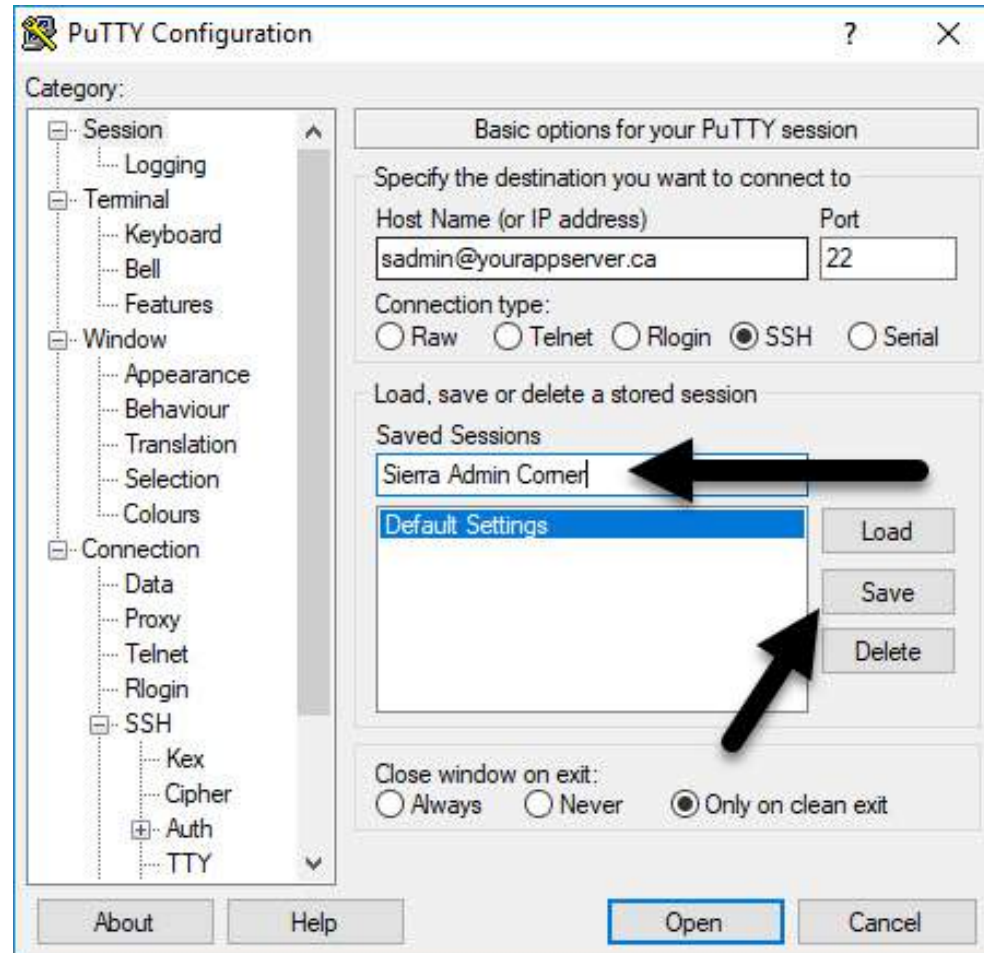
Browse for the Private Key that was created using PuttyGen



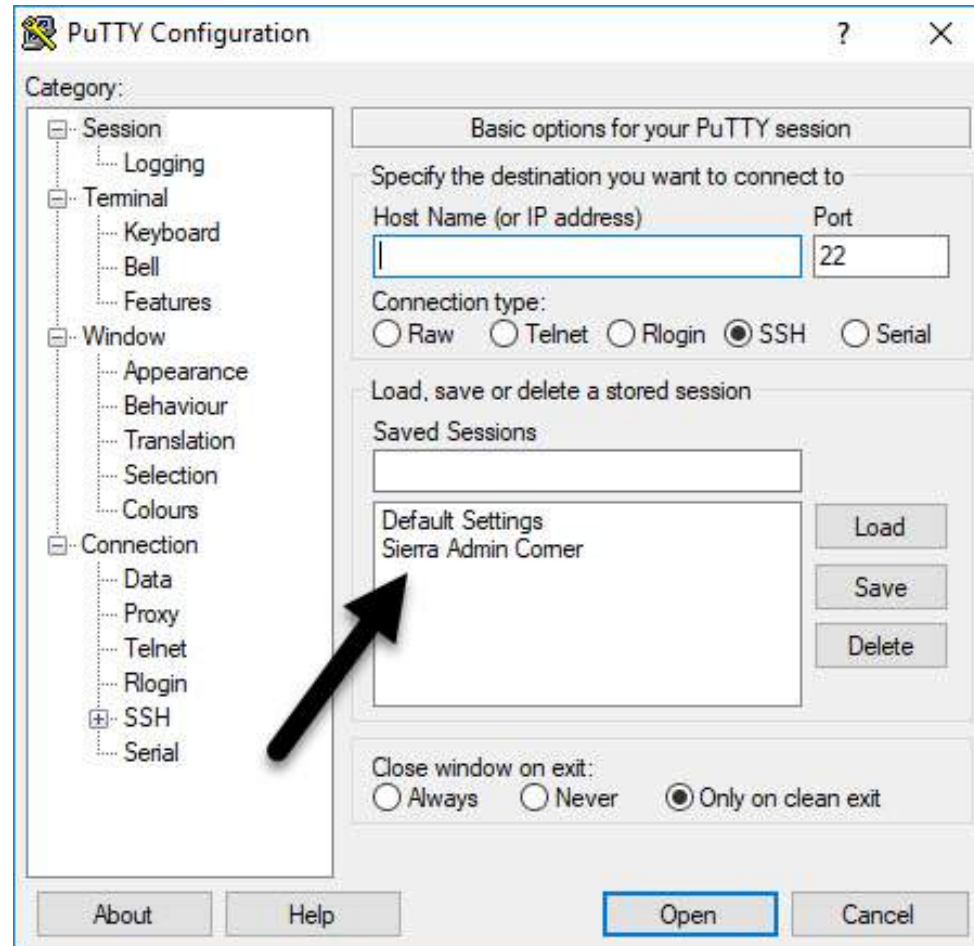
In the left hand column scroll back up to Session



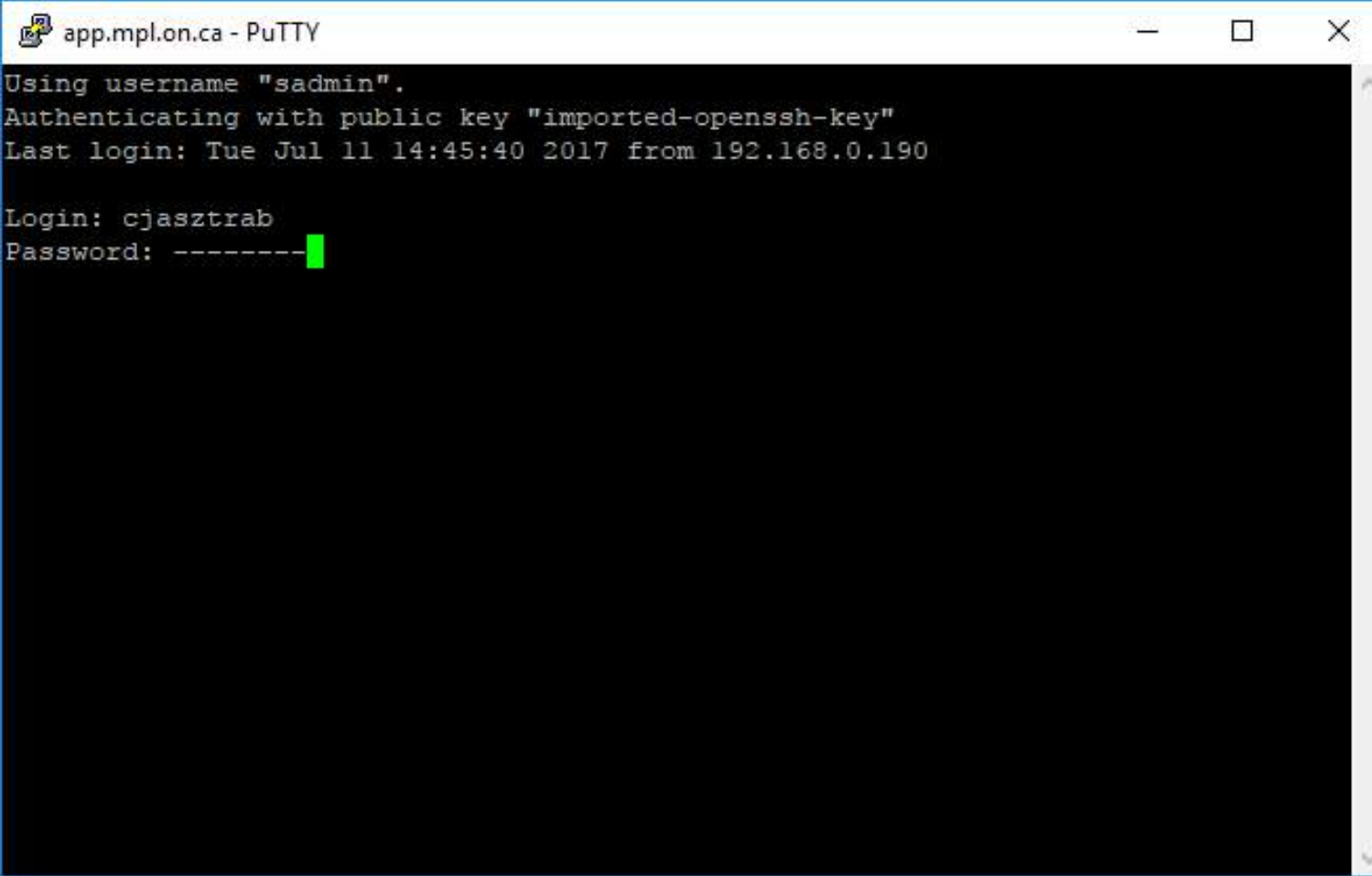
Give your site a name then click on Save.



Double Click on your saved site



Login using your Sierra user credentials



```
app.mpl.on.ca - PuTTY
Using username "sadmin".
Authenticating with public key "imported-openssh-key"
Last login: Tue Jul 11 14:45:40 2017 from 192.168.0.190

Login: cjasztrab
Password: -----█
```

The image shows a PuTTY terminal window titled "app.mpl.on.ca - PuTTY". The terminal output displays the following text: "Using username 'sadmin'.", "Authenticating with public key 'imported-openssh-key'", and "Last login: Tue Jul 11 14:45:40 2017 from 192.168.0.190". Below this, the prompt "Login:" is followed by the username "cjasztrab". The "Password:" prompt is followed by seven dashes and a green cursor block, indicating that a password has been entered and is being masked.